

APPLICATION MANUAL FOR ALTERNATIVE FUELS INFRASTRUCTURE PROGRAM



CALIFORNIA ENERGY COMMISSION

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This manual provides answers to commonly asked questions about the Energy Commission's Alternative Fuels Infrastructure Program (Part I). The application, forms, and instructions for requesting funding are included in Part II.

Part I: Commonly Asked Questions about the Alternative Fuels Infrastructure Program

Introduction

California is heavily dependent on petroleum fuels for meeting its transportation energy needs. The state is ninety-nine percent reliant on petroleum, with fifty-one percent of petroleum imported from outside sources. This situation makes California's economy extremely vulnerable to the uncertain supply/demand cycles of the petroleum industry. California is home to ten percent of the nation's new vehicle market. Efforts to reduce petroleum use and associated air pollution problems require the use of cleaner Alternative Fuels Vehicles (AFV) technologies to attain these goals.

With a continuing dependence on petroleum, California's transportation sector remains vulnerable to oil supply disruptions, which may result in price increases, and other uncertainties. For this reason, the Energy Commission continues to undertake a number of Alternative Fuel Technology Demonstration programs oriented toward the long-range goal of implementing large-scale use of alternative fuels and advanced vehicle technologies in California.

The Energy Commission's demonstration programs not only establish critical AFV infrastructure, but also provide an opportunity to gather data and acquire infrastructure knowledge. Through the proposed infrastructure grants, support will be provided to vehicle operators and data will be accumulated on vehicle fuel usage, fueling facility reliability, life-cycle costs, and consumer acceptance.

Additionally, the selected infrastructure projects will test and evaluate for fuels compatibility, equipment maintenance, fuel supply and dispensing reliability.

Because of the success of previous programs, there has been an increase in legislative and regulatory activity at both the state and federal levels. As a national leader, California's participation is vital to maintain both the state and national commitment to alternative fuels development and commercialization.

What are the program's purpose and goals?

The goal of this program is to provide cost-share assistance for five or more AFV fueling facility projects in California. This funding is designed to offset capital investment costs, with the end result of providing a conveniently located and competitively priced alternative fuel. Furthermore, these projects will provide applicants and other alternative fuel vehicle participants experience and knowledge of alternative fuel storage and dispensing systems. These participants include

state and local governments, as well as automobile manufacturers, alternative fuel suppliers, storage and equipment component manufacturers, and consumers.

Who can apply?

Applicants must be either private entities or public agencies who will own and operate the equipment.

Private entities include individuals and organizations engaged in alternative fuels and related activities, such as, but not limited to: private fleet owners, infrastructure equipment manufacturers, automobile manufacturers, fuel suppliers, storage and equipment component manufacturers, and consumers.

Public agencies include cities, counties, school districts, special districts, universities, colleges and state agencies.

What projects are eligible for funding?

AFV fueling facility projects in California are eligible. Grant funds can only be requested for storage, dispensing, and/or electronic point-of-sale equipment at designated fueling facilities.

Eligible fuels are all non-petroleum-based fuels including, but not limited to, natural gas, alcohol fuels and hydrogen fuel in fuel cell applications. . Electric vehicle charging stations will not be funded through this Program Opportunity Notice. Funding for electric vehicle infrastructure is available through the California Energy Commission Electric Vehicle Infrastructure Incentive Program.

How much financial assistance is available?

Up to \$500,000 from the Senate Bill 368 (Chapter 659, Statutes of 1997) in grant funding is available for projects. The requested funding per project shall not exceed \$100,000. The Energy Commission will determine the amount of funding to be awarded to each qualifying applicant based on the Fuels and Transportation Committee's recommendation. The Energy Commission may partially fund any or all qualifying applicants or deny funding to one or more of the lower ranked qualifying applicants. All grant awards are subject to approval by the full Energy Commission at a Business Meeting. All Energy Commission funding must be used for specific equipment components only.

How and when will funds be distributed?

Energy Commission funds are paid on a reimbursement basis. The Energy Commission will retain ten (10) percent of any payment request or ten (10) percent of the total Energy Commission award until the project is fully operational. These retained funds will be released

when the Energy Commission Project Manager is satisfied that the terms of the funding agreement have been fulfilled.

Can we use these funds to fund another existing projects?

Grant funds may not be used to supplant previously budgeted funds for the project, whether they are recipient funds or funding from other grants.

How much paper work will there be if the project is funded?

All funding recipients must submit reimbursement requests, written quarterly progress reports, and a final report.

How is confidential information treated?

No submittal of confidential information will be accepted.

All applications submitted to the Energy Commission will become public documents once project selections are made. Please do not include any confidential information in your application. No confidential filings of any kind will be accepted. Any material in an application that is marked confidential will be automatically disregarded and returned to the applicant. The application will be evaluated without the confidential information.

How much will the applicant need to contribute to the project?

Applications will be evaluated and scored on the basis of the leveraged contribution of the project team whether in cash, equipment, and/or in-kind service. The level of participation of the various project team members determines the strength of a project. Staff time, AFV fueling facility equipment, other grants and loans, or contracts can count toward the leveraged contribution if properly documented. The higher the leveraged contribution, the higher the score, depending on the project costs.

The project cost must be documented with each team member's contributions itemized. Each member's contribution must be clearly stated in a letter of commitment.

What are the application, award, and project start dates?

The schedule for this solicitation is as follows

Application Package Available	Aug. 7, 2000
Deadline for Questions	Aug. 18, 2000
Questions and Responses Mailed	Aug. 28, 2000
Final Applications Due by 5:00 PM	Sept. 28, 2000
Committee Approval of Recommended Projects	Oct. 25, 2000

Project start date will begin on or after the Energy Commission's Business Meeting.

Any preliminary work not being funded by the Energy Commission can commence prior to the start date. The Energy Commission will only pay for alternative fuels infrastructure equipment and this equipment can not be purchased prior to the signing of the agreement between the Energy Commission and the approved applicant.

How do I apply, and how are applications processed?

All applicants must submit an application. The evaluation committee will score only those applications that meet the minimum requirements and eligibility criteria and submit an application by the deadline. The deadline for final applications is September 28, 2000 at 5:00 p.m.

When preparing your application, please review the procedures and evaluation criteria on pages 8-17 and include all information necessary to review the application. These criteria will be the basis for approving or denying funding for the proposed project. Multiple projects cannot be proposed in a single application.

Applicants must reference any necessary supporting documents in the appropriate application section and append these documents immediately behind the applicable section of the application. Send one signed original and ten (10) copies of your final application and all supporting documents on or before September 28, 2000, to:

California Energy Commission
Alternative Fuels Infrastructure
Grants and Loans Office, MS-1
1516 9th Street
Sacramento, CA 95814

Applications will be rejected if they are not received by 5:00 p.m., September 28, 2000 at the above address, and if the application does not include at least one (1)-signed original and ten (10) copies of the project application.

All applications must contain Sections A through C. Exhibit E for both public and private entities must be submitted. Submitted applications that do not contain Sections A through C and Exhibit E will be rejected. For public entities, Exhibit D must be submitted either as part of the application or prior to execution of the grant documents. No faxed or e-mailed copies will be accepted.

Applications will be processed as follows:

1. Complete Application - Energy Commission staff will initially evaluate your application for eligibility and completeness and the Energy Commission staff will return ineligible and/or incomplete applications with a letter of explanation.
2. Scoring - An evaluation committee, using the scoring criteria and Evaluation Criteria Worksheet, Exhibit C, will score eligible applications. Final scores will be averaged. For an application to be considered for funding, it must receive a minimum score of 150 out of 200 points. Applications receiving 150 points or higher will be ranked from highest to lowest score. Applicants should describe how their project would fully address the issues identified in the scoring criteria for their project, as the application cannot be changed after the application due dates.

Interviews and/or site visits may be requested to clarify those applications that meet the minimum requirements. If the evaluation committee conducts interviews, they may re-score the application based on the interviews, and the scores will be final at that time.

The Energy Commission will determine the amount of funding to be awarded to each qualifying applicant based on the Fuels and Transportation Committee's recommendation. The Energy Commission may partially fund any or all-qualifying applicants or deny funding to one or more of the lower-ranked qualifying applicants. (All grant awards are subject to approval by the full Energy Commission at a Business Meeting.)

3. Energy Commission Fuels and Transportation Committee Recommendation - The Energy Commission Fuels and Transportation Policy Committee will consider all applications receiving a passing score from the evaluation committee and will recommend applications for funding to the Energy Commission's Business Meeting. Unsuccessful applicants may request a debriefing, provided that a written request is submitted within 30 days of notification.
4. Grant Agreement - After a project application is approved at an Energy Commission Business Meeting, a grant agreement will be developed for both the funding recipient and the Energy Commission to sign. This agreement defines the work to be completed,

deliverables, schedule, budget, and the rights and obligations of the applicant and the Energy Commission.

Application Cancellation

The Energy Commission or Fuels and Transportation Committee reserves the right to do any of the following:

1. Cancel the PON
2. Modify the PON and/or this application as needed
3. Reject any or all applications received in response to the PON

When can project work begin?

Generally, project work cannot begin until both the successful applicant and the Energy Commission have signed the grant agreement. If the recipient must begin work prior to signing the grant agreement, the Energy Commission Project Manager may allow work to begin, but only after the Energy Commission Business Meeting date at which the project was approved. Authorization to begin work prior to grant agreement execution must be given in writing by the Energy Commission Project Manager and prior to the recipient incurring expenditures for which applicant is seeking Energy Commission reimbursement.

Part II: The Application Instructions and Forms

Introduction

Part I of this application manual explains the process for requesting grant funding from the Energy Commission's Alternative Fuels Infrastructure Program and provides other useful information. Read this information carefully before completing the application. Part II contains application instructions and forms.

Section A: General Information

ALL APPLICANTS must complete Section A of the application. Section A asks for a brief, single-page overview of the project. This form also asks for basic contact information to facilitate communications between the Energy Commission and applicants.

Section A
California Energy Commission
Alternative Fuel Infrastructure Program

APPLICATION

Form must be filled out completely

Full Legal Name of Applicant : _____		
Years in Business Under Current Name: _____		
California Tax ID Number: _____		Year First Established: _____
Contact Name:		Title:
Street Address:		
City:	State:	Zip Code:
Phone:()		Fax: ()
Type of Organization or Business (Check one)		
<input type="checkbox"/> Local Government <input type="checkbox"/> Other Public Entity <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> School District		
<input type="checkbox"/> Air District <input type="checkbox"/> Special District <input type="checkbox"/> University or College		
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Partnership		
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Other: _____		
Number of vehicles to be serviced by fueling facility:		
Geographic area served by fueling facility:		
Total Project Cost:		
Energy Commission Funds Requested:		
Comments:		

Project start date (cannot be prior to Energy Commission approval of project): _____

Project end date (cannot be later than September 31, 2002): _____

Section B: Project Description

ALL APPLICANTS are to complete Section B of the application. In Section B describe your project, and discuss specific project goals and the actions needed to reach these goals. This section must contain the following information:

Cover letter:

The first page must be a signed cover letter containing:

- § The requested funding amount,
- § A brief description of the project,
- § A description of the team and leveraged fund commitment with documentation
- § A description of applicant plans to comply with all federal, state, and local government regulations (i.e., CEQA), and
- § A description of project benefits

Project Teams and Leveraged Funds/In-kind Support

Partnerships between various fuel-related industries, private fleets, individuals, as well as state, and local governments are necessary for these projects to be successful. Strong partnerships are one of the most important elements of the projects, and leveraged funds contributed by two or more sources will demonstrate that strong partnerships exist. Therefore, the Energy Commission recommends that the applicants submit applications that include a minimum of one fuel provider, one infrastructure equipment manufacturer, and one private or public fleet.

Project teams and leveraged funds/in-kind support must be documented (for evaluation purposes) by letters indicating team members' funding commitment and/or in-kind services where applicable; fleet plans to use the fueling facility; and estimated fuel volume throughput. (Applications without such letters and a detailed description of commitment will receive lower scores). See Scoring Points and Scoring Criteria, Section C.1 and C.2.

Equipment System Design and Specifications

Equipment specifications should be in accordance with the best and most feasible storage and fuel dispensing technologies available and meet industry compatible equipment specifications and regulations. Proposed equipment must meet all applicable health and safety codes. A complete list of specific equipment shall be provided in the application to substantiate the amount of funds requested. The applicant shall clearly explain the range of services to be performed including engineering, installation, project management, maintenance, third party ownership and operation, and full turnkey service. If agreements have not been signed between the applicant and the contractors, the applicant must list the candidates to be

solicited for each category. If the applicant is a government agency, or any other organization, it may seek a Request for Qualification (RFQ) (including equipment specification and price.) Results from this RFQ should then be listed in the alternative fuels infrastructure application. The RFQ should seek qualifications, including resumes, from interested parties. If the applicants are required to follow the low bid process, show how technical capabilities will be gauged, and whether past customers are being contacted. The RFQ should request equipment specification and price.

Facility Construction and Operation

This element consists of facility construction, equipment installation, project management, and maintenance. The applicant is required to indicate the responsible entity for each of the following categories:

Engineer/Designer: provides specification and design of fueling facilities, including utility service, subsurface structures, facility enclosures, compression equipment, fuel storage, fuel dispensing equipment, fuel access/billing capability, etc.

Project Manager: oversees engineering, planning, budgeting, permitting (construction and operational permits, CEQA documentation, etc.), and construction. Coordinates with local planning, permitting, and inspection agencies

Facility General Contractor: responsible for all aspects of facility construction.

Equipment Installer: responsible for equipment installation.

Operator: responsible for daily operation of the fueling site.

Maintenance Contractor: responsible for fueling system and equipment maintenance.

1. Start up of a new AFV infrastructure establishment:

The applicant shall provide the following:

- a.** For All Projects: Start up service shall be provided by factory authorized service technician for all major components. Proof of factory certification shall accompany quotation. After installation, service technician shall inspect all equipment, inspect site installation, place unit on line, prove operation and function of all controls. Onsite personnel shall receive one day training in the proper operation and maintenance of equipment. Preventive maintenance procedures shall be established and a site-specific log shall be provided and reviewed.

- b. For CNG Projects: A laser alignment of the prime mover and compressor shall be performed to ensure minimal bearing wear and system vibration. The service technician shall measure dew points at the inlet to the station and the outlet of the station to provide dryer function.

2. The applicant shall:

- a. Provide a detailed work statement describing how the tasks will be performed. (See Sample Exhibit A).
- b. Provide a detailed budget of proposed expenditures including the itemize cost per item for all the equipment that is to be funded by the Energy Commission. (See Sample Exhibit B).

Provide a precise explanation of each component/task of the project, leveraged funds/in-kind by each team member, and where the Energy Commission funds will be used. The Energy Commission will only fund equipment components.

Describe and document how the applicant verifies the financial stability of all subcontractors selected or to be selected for the project.

Provide a listing of every station installed over the past five years by the applicant s packager/installer or vendor. If the applicant has not yet selected the packager/installer or vendor for this project, provide this information for those that will be solicited.

Section C: Evaluation and Scoring Criteria

Applicants must describe how the projects will fully address the issues identified in the scoring criteria. The application cannot be changed after the application due date. Applications will be scored on the substance of the response as it relates to each criterion. **Provide only documented and verified information.** The evaluation committee may make inquiries to clarify the application after the submittal.

Applicants are encouraged to respond in a concise and clear manner, including sufficient narrative detail to demonstrate that they have the knowledge, skills, and ability to develop and operate a fueling facility for alternative fueled vehicles.

For each of the scoring criteria, the evaluation committee will award scoring points based on how well the applicant responses to the criteria. These scoring points will be multiplied by the weighted factor in the scoring criteria.

For example, if a evaluation committee member assigns a project scoring points of 5 for the site location, this project would receive 12.5 points for this criterion (from this committee member).

Applicants should describe how the projects would fully address the issues identified in the scoring criteria, as the application cannot be changed after the application due date.

1. Scoring Points

The evaluation committee will award points based on the following considerations. The point calculations reflect the averages of the combined scores of all evaluation committee members.

Fail (0 points)

Is not in accordance with the application requirements.

Did not meet minimum requirements (1-3 points)

One to three (1-3) points are awarded to responses considered minimally acceptable. For example:

- The application states a requirement, but offers no explanation of how or what will be accomplished.
- Information is missing on critical elements of the project.

Meets minimum requirements (4-6 points)

Four to six (4-6) points are awarded if the application satisfies the requirements and describes generally how and/or what will be accomplished.

Exceeds minimum requirements (7-9 points)

Seven to nine (7-9) points are awarded if the application satisfies the requirement and describes specifically how and/or what will be accomplished in an exemplary manner, using sample products and illustrations (i.e., diagrams, charts, graphs, etc.)

Exceptional (10 points)

Ten (10) points are awarded if the application exceeds the requirements and describes specifically how and/or what will be accomplished in a superior manner, both

quantitatively and qualitatively, using sample products and illustrations (i.e., diagrams, charts, graphs, etc.).

Scoring Criteria

Applications will be evaluated and scored based on content and should include the following:

Site Location (Weighted 2.5)

25 points (12.5 percent of the total possible points)

This criterion is to determine how the location was chosen and what other locations were considered. Fueling sites should be placed strategically to support dedicated and dual/flexible-fueled vehicles, thereby increasing alternative fuel use.

Because access and fueling facility operation will impact the consumer's ability and desire to use the fueling system, the equipment must be publicly accessible, user friendly, and well maintained. Other factors which should be considered include refueling accessibility, supply line size/pressure, site storage, and street and freeway accessibility. Provide site plans indicating street entrances, buildings, equipment locations and dimensions.

If Energy Commission staff finds it necessary to visit the proposed sites to determine the suitability of the location for this demonstration program, appropriate project team members will be required to participate in this site visit prior to completing project evaluation and scoring.

Vehicle Requirements (Weighted 4.3)

43 points (21.5 percent of the total possible points)

This criterion is to document the existing and projected number of vehicles and fleets which will use this facility, and the estimated fuel use of those vehicles. List vehicle location and the distance to the fueling site and any limitation this may pose. Describe the process that the project team members plan to encourage AFV operators to use this fueling site, such as marketing plans, including advertising and promotion. Include letters from private or public fleets that intend to use the proposed fueling facilities.

Explain the amount of the throughput that is necessary to make the proposed fueling facility economically viable and expected fuel pricing that is competitive with the price of other fuels.

Out of the total of 43 points for the vehicle requirements, the following points will be assigned as follows:

- (1) Existing AFV will receive a maximum of **15 points**.
- (2) Committed purchases of AFV will receive a maximum of **15 points**.
- (3) And potential AFV will receive a maximum of **13 points**.

**b. Project Teams and Leveraged Funds/In-kind Support (Weighted 4.4)
44 points (22.0 percent of the total possible points)**

This criterion is to assess the project team's professional strength and capability, as well as each project team member's level of commitment.

Describe in detail the project team and the functions that each team member will perform. Include letters of commitment for all project team members and partners. Also include members' resumes and a listing of names, telephone numbers, addresses, and responsibilities. Clearly identify the overall project manager.

List each team member's cost share or in-kind services for staffing, equipment, property and other applicable areas. Detail the usefulness these in-kind services provide and how they are necessary to the successful completion of the facility and its long-term viability.

These project costs must be in the area of alternative fuel distribution, storage and dispensing, property, and fuel systems management. The cost of vehicles does not count toward leveraged funds.

**Equipment System Design and Specification (Weighted 2.2)
22 points (11.0 percent of the total possible points)**

The Energy Commission is seeking projects that incorporate technologies with a high potential for commercialization and future use. In addition, the Energy Commission is looking for projects with a long life expectancy that will not become obsolete at the conclusion of the project grant agreement.

Describe how the project will meet all relevant safety and performance requirements. Document proposed equipment, brand names, models and respective prices and specify if the equipment is listed or certified with Underwriters Laboratories or other appropriate organizations. Identify specific equipment components to be funded by the Energy Commission.

The applicant should describe the following aspects of the fueling system:

System specifications: Include the individual equipment component specifications (including size, cost, horsepower, output, electricity/fuel requirements, cost of operation, etc.), performance, fuel specification and fuel quality standards. **(7 points)**

Fueling capabilities: What is the rated fuel dispensing capability? For CNG indicate fast-fill and/or time fill, and fuel pressures. For all alternative fuels indicate volume dispensing capability, time of dispensing, and fueling capacity (number of vehicles in sequence or concurrent), and compatibility with specific vehicles.
(10 points)

Warranties: List available equipment warranties and service recommendations.
(5 points)

Permitting/Construction Schedule and Operation (Weighted 3.0)
30 Points (15.0 percent of the total possible points)

Permitting/Construction Schedule: Describe the permitting process and develop a plan and schedule for completing permit applications, including the project compliance with the California Environmental Quality Act (CEQA) and a construction schedule.
(10 points)

Operation: Describe how the site will accommodate all fueling transactions (cash and credit billing) during expected hours of operation or twenty-four hour public accessibility (if available).
(10 points)

Maintenance: Maintenance of the facility is a key factor in having a successful system. Describe the plan (including scheduled maintenance intervals and emergency maintenance response) for maintaining the equipment. Provide information on each major component and manufacturers warranty information. Identify who is responsible for maintenance and for the reporting of fueling problems.
(10 points)

Data Collection: 16 points: (8.0 percent of the total possible points).

With this criterion, the Energy Commission plans to collect data in an electronic format (using Microsoft Office Software) that will assist others using a similar technology. List how the project team will collect data from this fueling facility and how it will contribute to meeting operational goals. The data on fuel quantities dispensed, numbers of transactions and system operation issues will be submitted quarterly to the Energy Commission grant manager. Once the construction and/or installation of equipment is

completed, the Energy Commission will require the following information in the final report:

- Operation/maintenance records
- Fueling time per vehicle
- Fuel quantities dispensed
- Number of transactions
- Other relevant system operational issues

To avoid confidentiality issues associated with this data, the Energy Commission requires that the data be provided in a manner that can be made public.

California Businesses: (Weighted 1.4)

14 points (7.0 percent of the total possible points).

Because this project is being conducted to benefit California's citizens, environment, and the economy - points are available for those projects that use California companies as part of the project team.

Clean Cities Designation: (Weighted 0.6)

6 points (3.0 percent of the total possible points).

Points will be awarded for projects in areas holding an U. S. Department of Energy Designated Clean Cities Coalition and its members. Documentation must be provided to receive these points.

SAMPLE

**Exhibit A
Work Statement**

<u>Background</u>	<u>Product(s)</u>	<u>Due date</u>
<u>Task 1: Prepare specifications</u>	Copy of Specifications	
<u>Task 2: Release invitation for bids</u>	Final Bid Package	
<u>Task 3: Receive vendor proposals</u>	Vendor Proposal	
<u>Task 4: Select vendor</u>	Vendor Selected	
<u>Task 5: Execute contracts</u>	Contract Executed	
<u>Task 6: Begin installation</u>	Start Installation	
<u>Task 7: Complete installation of project</u>	Installation Completed	
<u>Task 8: Prepare and submit electronic data reports</u>	Electronic Data Reports	
<u>Task 9: Prepare and submit final administrative report</u>	Final administrative report	60 days prior to the end of the term

SAMPLE

**Exhibit B
Budget**

Line Item	Energy Commission Funding
Salary and Wages	-0-
Benefits	-0-
Travel	-0-
Consultant	-0-
Contractual	-0-
Others	-0-
Equipment	
- Dual Hose Dispenser	\$41,440
- Single Hose Dispenser	\$25,445
- Staubli NGV 3 Nozzles 3000/3600 PSIG	\$3,183
- Set of Second Storage System	\$29,932
Total	\$100,000

Note: **ALL** the Energy Commission funds are to be used for equipment components only. When invoicing for reimbursement, the recipient will provide the Energy Commission all purchase orders and paid invoices for the equipment installed at the site.

Exhibit C

EVALUATION CRITERIA WORKSHEET

<u>CRITERIA</u>	<u>Weight Factors</u>	<u>X</u>	<u>Points 0-10</u>	<u>=</u>	<u>Weighted Scores</u>
a. Site Location	2.5				
b. Vehicle Requirements	4.3				
(1) Existing AFVs	1.5				
(2) Committed purchases	1.5				
(3) Potential AFVs	1.3				
c. Project Team and Leveraged Funds/In-kind Support	4.4				
d. Equipment Specification	2.2				
(1) System specification	0.7				
(2) Fueling capabilities	1.0				
(3) Warranties	0.5				
e. Facility Construction and Operation	3.0				
(4) Permitting/construction schedule	1.0				
(5) Operation	1.0				
(6) Maintenance	1.0				
f. Data Collection	1.6				
g. California Business	1.4				
h. Clean Cities Designation	0.6				
Total	20.0				
 Minimum Points Required to Pass (75%)					150
Maximum Possible Points:					200

Exhibit D

SAMPLE RESOLUTION (For Public Entities Only)

WHEREAS, Chapter 659, Statutes of 1997 (SB 368), included appropriations from the Petroleum Violation Escrow Account to the California Energy Commission for transportation technology advancement and commercialization programs; and

WHEREAS, the California Energy Commission to achieve its transportation energy program objectives provides funds to cost-share the establishment of Alternative Fuels Infrastructure; and

WHEREAS, (*Recipient*) is desirous to implement a project with Energy Commission Alternative Fuels Infrastructure Program funds for (*Description of Project*);

NOW, THEREFORE, BE IT RESOLVED, that (*Title of Individual*) is hereby authorized and empowered to apply for funds and, if recommended for funding, execute in the name of (*Recipient*) an agreement with the California Energy Commission and all other necessary documents to implement and carry out the purposes of this resolution.

Passed, approved, and adopted this _____ day of _____, 20 _____.

Signatures of Governing Body Members:

Exhibit E

**CERTIFICATION
(For all applicants)**

I certify to the best of my knowledge that the information contained in this application and supplemental information is correct and complete.

I authorize the California Energy Commission to make any necessary inquiries to verify the information I have presented.

Signature of Authorized Representative

Date

Note: For a Public Entity, the Authorized Representative should be the person designated in the Governing Body's Resolution. For a Private Entity, the Authorized Representative should be the President, Owner, General Partner or authorized designee (by original signed letter).